

TACOM-Warren
U.S. ARMY TANK-AUTOMOTIVE AND ARMAMENTS COMMAND
INTERNAL REVIEW PROGRAM

Function Code	AREA OF REVIEW	STAFF DAYS				TOTAL	REMARKS
		1 ST	2 ND	3 RD	4 TH		
	I. Direct Audit Time A. Internal Audit						
27	Support Services - Audit of Audio Visual Services						AMSTA-TR Requested
	Continuation of FY02 effort. Determine if services are required and provided for by using the most efficient and effective business practice.	15				15	
28	Nonappropriated Fund Activities - Audit of Common Support Services						Garrison Requested
	Continuation of FY02 effort. Evaluate the common services provided to NAF facilities to determine if they provide adequate internal controls or if there are any recommended efficiencies.	15				15	
26	Other Comptroller -Audit of Temporary Duty Travel						
	Consulting Review of oversight of individual travel.	10				10	
	- Management Control Program						
	Review the Management controls for PEO-GCS and TACOM. Also, verify material weaknesses to be reported to AMC as closed during FY2003			10	20	30	PEO-GCS & Resource Management Requested
09	Maintenance and Repair of Equipment						
	-General and Administrative Funded Maintenance Contracts			74		74	AMSTA-TR Requested
	Determine if the funds spent annually on maintenance of equipment is maintaining equipment actually used and vital to TARDEC business.						
Function	Area of Review	1 ST	2 ND	3 RD	4 TH	Total	Remarks

Code		QTR	QTR	QTR	QTR		
13	Supply Operations-Retail - Single Stock Fund	58	50			108	AMSTA-LC Requested
	Ascertain the impact of the single stock fund on requirements.						
06	Procurement -Audit of IMPAC Credit Card Determine if program controls are adequate and program is executed in accordance with appropriate policies and guidance.			19	51	70	AMSTA-AQ Requested
	Wholesale Supply -Audit of Asset Management Identify a cost-effective means for systemic identification and removal of erroneous dues-in transactions that effect item manager's requirement forecasting.		13	93		106	AMSTA-LC Requested
28	Nonappropriated Fund Activities -Audit of Support Agreement		15	42		57	Garrison Requested
	Ensure that costs billed from the Air Force on current Interservice Support Agreement are auditable and have justification to back up charges.						
12	Supply Operations - Wholesale -Inventory Management						AMSTA-AQ Requested
	Survey to determine if procedures for executing long term contracts are supported by reasonable requirements.				123	123	
	Subtotal, Internal Audit Staff Days (above)	98	162	174	174	614	
	B. Audit Compliance						
33a	Audit Liaison and Command Replies	60	80	86	86	312	Required by AR(s) 11-7 and 36-2
	Preparation of Command replies to findings, draft reports and final external audit reports. Also, provide liaison for GAO, DODIG and USAAA and provide status to Command Group and AMC.						
Function	Area of Review	1 ST	2 ND	3 RD	4 TH	Total	Remarks

Code		QTR	QTR	QTR	QTR		
	C. Follow-up						
33b	Tracking/Follow-up	15	61	64	64	212	Required by AR(s) 11-7 and 36-2
	Tracking/follow-up required by ARs 11-7 and 36-2 on corrective actions for recommendations from external and internal audit reports.						
	D. Special Projects/Assignments						
	AMC IR Steering Group	5		5	5	15	
20	Auditable Entity program update for Special Access Programs	5	5	5	5	20	
34	Quality Assurance Staff Visits	7	5	15		27	
	Command Group and Business Center Tasking	9	9	9	9	36	
	Total Direct Time (A, B, C, &D above)	199	322	358	343	1231	
	II. Indirect Audit Support	25	29	29	29	112	
	III. Supervision and Support	52	65	53	68	238	
	IV. Staff Training	39	24	24	24	111	
	VI. Holidays and Leave	140	72	56	64	332	
	Total Staff Days Programmed	455	512	520	528	2015	

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